

Ben Aitcheson

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"Always go the extra mile"

Experience

Electrical Draftsperson - J&P Richardson Industries (Vinci Energies)

January 2010 – 2016

- Consulting with clientele
- Creative thinking
- Self-review techniques

Contracts Administrator - J&P Richardson Industries (Vinci Energies)

January 2016 – Current

- Implementing new company processes and procedures post acquisition
- Quality assurance procedures (Updating and maintaining)
- Reviewing, editing & negotiating contracts (< \$200k)
- Quarterly financial projections (>\$100m revenue)
- Internal auditing

Education

International Institute of Technology - 2016

Diploma of Financial Planning (RG146-Nationally Recognised)

Contract Law for Non-Lawyers - 2018

Clayton Utz

Swinburne Online – *November 2018 to Current (June 2021 expected finish)*

Bachelor of Business, Major in Finance

Coder Academy – *March 2021 to Current (January 2021 expected finish)*

Diploma of Information Technology (Web Development)

Interests

Personal and professional development

Goal setting

Hiking/Marathons

Start-ups and lean methodology

Computer science and website development